2026-2027 Dual Enrollment - Byron Center High School

Dual Enrollment

Dual Enrollment is the opportunity for qualifying high school students to enroll in eligible courses at local public or private colleges. **Because Dual Enrollment entails enrolling and participating in college courses, the process of seeking out, finding courses, applying, and enrolling should be student driven.** This means counselors can aid students in each of these steps, but the ultimate responsibility for each step of the process is the student's.

Students may take
- courses that are not currently offered at Byron Center High School.
- courses that are offered at the high school but are not available due to unavoidable scheduling conflicts.
- courses must not conflict with your Byron Center High School class schedule. You may not leave a class early to attend a dual enrollment class.

Students may _not_ take
- courses in physical education/wellness, theology, divinity, or religious ed.
- **courses that are 7-10 weeks, which are often half semester courses at local universities**
- courses for which there is an A.P. or online equivalent already offered by Byron Center High School.

To qualify, students must
- be in grades 9-12.
- earn minimum passing scores on at least one of the following standardized tests as below.
- submit applications and enrollment information by 4/15 for Fall Semester classes and 10/15 for the following Spring Semester classes.

Assessment	Test Section	Minimum Qualifying Score
SAT	Evidenced-Based Reading & Writing	480
	Mathematics	530
PSAT 8/9, 10, 11	Evidenced-Based Reading & Writing	460
	Math	510

Note: If a student does not earn a minimum passing score, he or she may still enroll in courses not represented on the assessments, such as world language, computer science, and fine arts.

What are the limitations on the number of college courses in which a student may enroll?
- **Students may NOT enroll in more than 10 overall** during his/her high school career, so
  - if a student enrolls in 9th grade: not more than 2 courses per year during 9th, 10th, 11th and not more than 4 during 12th.
  - if a student enrolls in 10th grade: not more than 2 courses during 10th and not more than 4 during 11th and 12th.
  - if the student first enrolls in 11th or 12th grade: not more than 6 during either academic year.

What does dual enrollment cost?
- Byron Center Public schools will pay approximately $762.50 per course (rate is subject to change).
  - **Any tuition costs above this rate will be the responsibility of the student.**
- Students are responsible for fees associated with parking, transportation, and activities.
- If the student designates *high school credit only*, the district will pay for the books, but the books become the property of the school district.
- Students may be reimbursed for textbooks **only IF the books + tuition** do not exceed the fund allowance. **Keep your original receipt**
- Cost can vary from year to year depending on the class. Call the college/university administering the class and request the cost for the class selected (specify dual enrollment).

BE AWARE of the following.
- It is the **responsibility of the student** to **locate and purchase the textbooks needed for the course.**
- If the student drops the course(s) **after the college's drop date**, the **student is responsible to reimburse** the district for all tuition and fees.
- If the student does not successfully complete a course, the **student is responsible to reimburse** the district for all tuition and fees.
- It is the responsibility of the student to communicate enrollment changes directly with their high   school counselor.
- Students that drop a dual enrollment course must enroll in a BCHS course. Students are required to maintain a full schedule (6 courses).

When can students take dual enrollment courses?
- Students may take college courses in the evenings, on weekends, or after school hours.
  - **Dual enrollment courses should match the school semester calendar as closely as possible. Courses running less than 14 weeks are not currently approved.**
- Students must have one free hour at the high school for a two or three credit class and two free hours for a four credit class. If a student does not take two free hours, he or she will be billed for any amount over the fund allowance for one course.

What type of credit do students earn through dual enrollment?
- Students must designate whether the course is for
  - high school credit
  - college credit
  - both high school and college
    - **Note**: Students can select different designations for different courses.
- **Students are responsible** for confirming that the dual enrollment credits will transfer to the colleges they plan to attend after high school. **NOT all credits are transferable.**
- Students can research Michigan's college transfer equivalencies at ***Michigan Transfer Network*** https://www.mitransfer.org/search-courses

When do dual enrollment courses begin and end?
- The calendars for local colleges differ from BCHS (start/end dates and vacation).
- Students are responsible for knowing what those dates are and are expected to follow the calendar for the colleges they attend.

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My Dual Enrollment Checklist

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☐ I have completed the BCHS dual enrollment application and understand the agreements

☐ I met the qualifying test scores.

☐ I will not exceed 10 dual enrollment classes during my high school career.

☐ I have researched available classes at area colleges that I am interested in.

GRCC
https://www.grcc.edu/students/admissions-enrollment/apply-grcc/dual-enrollment
You can also go to https://www.grcc.edu/ and click on the "Search for Classes" button.

Davenport University
https://www.davenport.edu/highschool/early-credit/dual-enrollment
You might do best by calling the college and having a representative talk you through their process.

Kendall College of Art and Design
Courses offered downtown at their **Grand Rapids campus**. You can find out more about this at
https://kcad.ferris.edu/admissions/apply/dual-enrollment/index.html

Courses offered **at BCHS after school** are taught by our faculty. A copy of the registration form is available in the Counseling Office. You must also complete an online application if you are a first-time Kendall student.

Other Schools:
Research opportunities at area schools such as GVSU, Hope, Calvin, Aquinas, Etc. See your counselor for more assistance.

☐ I have considered how these classes will transfer to other schools.
   https://www.mitransfer.org
☐ I have applied for Early College/Dual Enrollment at the college of my choice.
☐ I have received my acceptance letter and have received a student number & log-in info.
☐ I have met with my counselor to choose a class.
☐ I have registered for the early college orientation at the college.
☐ I have ordered the textbook needed for my class.
☐ My counselor has a record of the class I am taking and it is in my BCHS class schedule.
☐ Turn in receipts for reimbursement if applicable.

Student Name_____   Grade_____

Address_____   City_____

Home Phone_____   Alt Phone _____

E-Mail address _____

Please answer the following questions.

1. My standardized test scores meet the requirement   ☐YES   ☐ NO

2. I plan to enroll in the following college for the Fall or Winter 2026-2027 term.

   ☐ Davenport College   ☐ Kendall College
   ☐ Grand Rapids Community College   ☐ Other_____

3. I am interested in registering for the following classes for the **Fall** or **Winter** 2026/27 term.

   ☐ Fall   ☐ Winter   _____

                          _____

4. I will be using the grade/credit earned for:

   ☐ High school grade only
   ☐ College credit only (remember-you are responsible to check if the credit is
      transferable to your college of choice)
   ☐ Both high school grade & college credit

5. I understand there may be a cost that I am responsible for involved with taking a dual enrollment class.

I have read and understand all the instructions and requirements for application and enrollment into the Dual Enrollment program offered at Byron Center High School. I agree to the terms of the program outlined in the attached document.

_____   _____

Student Signature   Date

_____   _____

Parent Signature   Date